

## Payroll Calendar - University of Colorado Anschutz Campus – May 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
		1 Processing OC042524	2 BW uploads due 5 pm	3 Processing BW042724 OC042524 PAYDAY	4/5
6 Run Payroll Register BW042724	7 OC050224 uploads due 5 pm	8 PULL DEADLINE 10 AM: BW PPE 042724 Processing OC050224	9	10 BW042724 PAYDAY (Pay Run ID BW042724) OC050224 PAYDAY	11/12 PPE 05/11/24 Pay Run ID BW051124 Earn dates 04/28-05/11/24
13	14 OC050924 uploads due 5 pm	15 Processing OC050924  CU Anschutz @ 5 pm (MON 5/31) Additional Pay Deadline MON Data Entered for approval	16 BW uploads due 5 pm  CU Anschutz @ 5 pm (MON 5/31) Vacation Payout Forms due to HR	17 Processing BW051124 OC050924 PAYDAY	18/19
20 MON uploads due 5 pm Pay Run ID MN053124 Processing MN PPE 05/31/24 Run Payroll Register BW051124	21 Processing MN053124 NO OFF-CYCLE THIS WEEK  *	22 Processing MN053124 PULL DEADLINE 10 AM: BW PPE 051124 NO OFF-CYCLE THIS WEEK  *	23 Run Payroll Register MON PPE 05/31/24	24 BW051124 PAYDAY (Pay Run ID BW051124) NO OFF-CYCLE THIS WEEK  *	25/26 PPE 05/25/24 Pay Run ID BW052524 Earn dates 05/12-05/25/24
Memorial Day 27 ALL CAMPUSES CLOSED (Bank holiday)	28 OC052324 uploads due 5 pm	29 PULL DEADLINE 10 AM: MON PPE 053124 Processing OC052324	30 BW uploads due 5 pm	31 MON PPE 05/31/24 PAYDAY Pay run ID MN053124 Processing BW052524 OC052324 PAYDAY	

**\* No Off-Cycle Payroll – for the week of May 20<sup>th</sup>. Submit additional pay forms or leave payout forms to HR office by 5:00 pm on Friday for approval to be processed by next week offcycle.**

# Payroll Calendar - University of Colorado Anschutz Campus – June 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					1/2
3 Run Payroll Register BW052524	4 OC053024 uploads due 5 pm	5 PULL DEADLINE 10 AM: BW PPE 052524 Processing OC053024	6	7 BW052524 PAYDAY (Pay Run ID BW052524) OC053024 PAYDAY	8/9 PPE 06/08/24 Pay Run ID BW060824  Earn dates 05/26-06/08/24
10	11 OC060624 uploads due 5 pm	12 Processing OC060624  CU Anschutz @ 5 pm (MON 6/30) Additional Pay Deadline MON Data Entered for approval	13 BW uploads due 5 pm  CU Anschutz @ 5 pm (MON 6/30) Vacation Payout Forms due to HR	14 Processing BW060824 OC060624 PAYDAY	15/16
17 MON uploads due 5 pm Pay Run ID MN063024 Processing MN PPE 06/30/24 Run Payroll Register BW060824	18 Processing MN063024 PULL DEADLINE 10 AM: BW PPE 060824 <b>NO OFF-CYCLE THIS WEEK</b> *	19 <b>Juneteenth</b> UCB, UCD, UCCS and SYS CLOSED (Bank holiday) Processing MN063024 <b>NO OFF-CYCLE THIS WEEK</b> *	20 Run Payroll Register MON PPE 06/30/24	21 BW060824 PAYDAY (Pay Run ID BW060824) <b>NO OFF-CYCLE THIS WEEK</b> *	22/23 PPE 06/22/24 Pay Run ID BW062224  Earn dates 06/09-06/22/24
24	25 OC062024 uploads due 5 pm	26 PULL DEADLINE 10 AM: MON PPE 063024 Processing OC062024	27 BW uploads due 5 pm	28 MON PPE 06/30/24 PAYDAY Pay run ID MN063024 Processing BW062224 OC062024 PAYDAY	29/30

**\* No Off-Cycle Payroll – for the week of June 17<sup>th</sup>. Submit additional pay forms or leave payout forms to HR office by 5:00 pm on Friday for approval to be processed by next week offcycle.**