

Payroll Calendar - University of Colorado Anschutz Campus – January 2025

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
		New Year's Day 1 ALL CAMPUSES and SYS CLOSED (Bank holiday) NO OFF-CYCLE THIS WEEK *	2	3 BW122124 PAYDAY (Pay Run ID BW122124) NO OFF-CYCLE THIS WEEK *	4/5 PPE 01/04/25 Pay Run ID BW010425 Earn dates 12/22/24-01/04/25
6	7 OC010225 uploads due 5 pm	8 Processing OC010225	9 BW uploads due 5pm	10 Processing BW010425 OC010225 PAYDAY	11/12
13 Run Payroll Register BW010425	14 OC010925 uploads due 5 pm	15 PULL DEADLINE 10 AM: BW PPE 010425 Processing OC010925 CU Anschutz at 5 pm (MON 1/31) Additional Pay Deadline MON Data Entered for approval	16 CU Anschutz at 5 pm (MON 1/31) Vacation Payout Forms due to HR	17 BW010425 PAYDAY (Pay Run ID BW010425) OC010925 PAYDAY	18/19 PPE 01/18/25 Pay Run ID BW011825 Earn dates 01/05-01/18/25
MLK Day 20 ALL CAMPUSES and SYS CLOSED (Bank holiday)	21 MON uploads due 5 pm Pay Run ID MN013125 Processing MN PPE 01/31/25 NO OFF-CYCLE THIS WEEK *	22 Processing MN013125 NO OFF-CYCLE THIS WEEK *	23 Processing MN013125 BW uploads due 5pm	24 Run Payroll Register MON PPE 01/31/25 Processing BW011825 NO OFF-CYCLE THIS WEEK *	25/26
27 Run Payroll Register BW011825	28 OC012325 uploads due 5 pm	29 PULL DEADLINE 10 AM: MON PPE 013125 PULL DEADLINE 10 AM: BW PPE 011825 Processing OC012325	30	31 MN013125 PAYDAY Pay Run ID MN013125 BW011825 PAYDAY (Pay Run ID BW011825) OC012325 PAYDAY	

*** No Off-Cycle Payroll – for the week of January 20th. Submit additional pay forms or leave payout forms to HR office by 5:00 pm on Friday for approval to be processed by next week offcycle.**

Payroll Calendar - University of Colorado Anschutz Campus – February 2025

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					1/2 PPE 02/01/25 Pay Run ID BW020125 Earn dates 01/19-02/01/25
3	4 OC013025 uploads due 5 pm	5 Processing OC013025	6 BW uploads due 5pm	7 Processing BW020125 OC013025 PAYDAY	8/9
10 Run Payroll Register BW020125	11 OC020625 uploads due 5 pm	12 PULL DEADLINE 10 AM: BW PPE 020125 Processing OC020625 CU Anschutz at 5 pm (MON 2/28) Additional Pay Deadline MON Data Entered for approval	13 CU Anschutz at 5 pm (MON 2/28) Vacation Payout Forms due to HR	14 BW020125 PAYDAY (Pay Run ID BW020125) OC020625 PAYDAY	15/16 PPE 02/15/25 Pay Run ID BW021525 Earn dates 02/02-02/15/25
President's Day 17 Anschutz CLOSED	18 MON uploads due 5 pm Pay Run ID MN022825 Processing MN PPE 02/28/25 NO OFF-CYCLE THIS WEEK *	19 Processing MN022825 NO OFF-CYCLE THIS WEEK *	20 Processing MN022825 BW uploads due 5pm	21 Run Payroll Register MON PPE 02/28/25 Processing BW021525 NO OFF-CYCLE THIS WEEK *	22/23
24 Run Payroll Register BW021525	25 OC022025 uploads due 5 pm	26 PULL DEADLINE 10 AM: MON PPE 022825 PULL DEADLINE 10 AM: BW PPE 021525 Processing OC022025	27	28 MN022825 PAYDAY Pay Run ID MN022825 BW021525 PAYDAY (Pay Run ID BW021525) OC022025 PAYDAY	

*** No Off-Cycle Payroll – for the week of February 17th. Submit additional pay forms or leave payout forms to HR office by 5:00 pm on Friday for approval to be processed by next week offcycle.**

Payroll Calendar - University of Colorado Anschutz Campus – March 2025

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					1/2 PPE 03/01/25 Pay Run ID BW030125 Earn dates 02/16-03/01/25
3	4 OC022725 uploads due 5 pm	5 Processing OC022725	6 BW uploads due 5pm	7 Processing BW030125 OC022725 PAYDAY	8/9
10 Run Payroll Register BW030125	11 OC030625 uploads due 5 pm	12 PULL DEADLINE 10 AM: BW PPE 030125 Processing OC030625	13	14 BW030125 PAYDAY (Pay Run ID BW030125) OC030625 PAYDAY CU Anschutz at 5 pm (MON 3/31) Additional Pay Deadline MON Data Entered for approval	15/16 PPE 03/15/25 Pay Run ID BW031525 Earn dates 03/02-03/15/25
17 CU Anschutz at 5 pm (MON 3/31) Vacation Payout Forms due to HR	18 NO OFF-CYCLE THIS WEEK *	19 MON uploads due 5 pm Pay Run ID MN033125 Processing MN PPE 03/31/25 NO OFF-CYCLE THIS WEEK *	20 Processing MN033125 BW uploads due 5pm	21 Processing MN033125 NO OFF-CYCLE THIS WEEK *	22/23
24 Run Payroll Register MON PPE 03/31/25 Processing BW031525	25 Run Payroll Register BW031525 OC032025 uploads due 5 pm	26 PULL DEADLINE 10 AM: BW PPE 031525 Processing OC032025	27 PULL DEADLINE 10 AM: MON PPE 033125	28 BW031525 PAYDAY (Pay Run ID BW031525) OC032025 PAYDAY	29/30 PPE 03/29/25 Pay Run ID BW032925 Earn dates 03/16-03/29/25
31 MN013125 PAYDAY Pay Run ID MN013125					

*** No Off-Cycle Payroll – for the week of March 17th. Submit additional pay forms or leave payout forms to HR office by 5:00 pm on Friday for approval to be processed by next week offcycle.**

Payroll Calendar - University of Colorado Anschutz Campus – April 2025

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
	1 OC032725 uploads due 5 pm	2 Processing OC032725	3 BW uploads due 5pm	4 Processing BW032925 OC032725 PAYDAY	5/6
7 Run Payroll Register BW032925	8 OC040325 uploads due 5 pm	9 PULL DEADLINE 10 AM: BW PPE 032925 Processing OC040325	10	11 BW032925 PAYDAY (Pay Run ID BW032925) OC040325 PAYDAY	12/13 PPE 04/12/25 Pay Run ID BW041225 Earn dates 03/30-04/12/25
14	15 OC041025 uploads due 5 pm CU Anschutz at 5 pm (MON 4/30) Additional Pay Deadline MON Data Entered for approval	16 Processing OC041025 CU Anschutz at 5 pm (MON 4/30) Vacation Payout Forms due to HR	17 BW uploads due 5pm	18 MON uploads due 5 pm Pay Run ID MN043025 Processing MN PPE 04/30/25 Processing BW041225 OC041025 PAYDAY	19/20
21 Processing MN043025 Run Payroll Register BW041225	22 Processing MN043025 NO OFF-CYCLE THIS WEEK *	23 Run Payroll Register MON PPE 04/30/25 PULL DEADLINE 10 AM: BW PPE 041225 NO OFF-CYCLE THIS WEEK *	24	25 BW041225 PAYDAY (Pay Run ID BW041225) NO OFF-CYCLE THIS WEEK *	26/27 PPE 04/26/25 Pay Run ID BW042625 Earn dates 04/13-04/26/25
28 PULL DEADLINE 10 AM: MON PPE 043025	29 OC042425 uploads due 5 pm	30 MN043025 PAYDAY Pay Run ID MN043025 Processing OC042425			

*** No Off-Cycle Payroll – for the week of April 21st. Submit additional pay forms or leave payout forms to HR office by 5:00 pm on Friday for approval to be processed by next week offcycle.**

Payroll Calendar - University of Colorado Anschutz Campus – May 2025

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			1 BW uploads due 5pm	2 Processing BW042625 OC042425 PAYDAY	3/4
5 Run Payroll Register BW042625	6 OC050125 uploads due 5 pm	7 PULL DEADLINE 10 AM: BW PPE 042625 Processing OC050125	8	9 BW042625 PAYDAY (Pay Run ID BW042625) OC050125 PAYDAY	10/11 PPE 05/10/25 Pay Run ID BW051025 Earn dates 04/27-05/10/25
12	13 OC050825 uploads due 5 pm	14 Processing OC050825 CU Anschutz at 5 pm (MON 5/31) Additional Pay Deadline MON Data Entered for approval	15 BW uploads due 5pm CU Anschutz at 5 pm (MON 5/31) Vacation Payout Forms due to HR	16 Processing BW051025 OC050825 PAYDAY	17/18
19 MON uploads due 5 pm Pay Run ID MN053125 Processing MN PPE 05/31/25 Run Payroll Register BW051025	20 Processing MN053125 NO OFF-CYCLE THIS WEEK *	21 Processing MN053125 PULL DEADLINE 10 AM: BW PPE 051025 NO OFF-CYCLE THIS WEEK *	22 Run Payroll Register MON PPE 05/31/25	23 BW051025 PAYDAY (Pay Run ID BW051025) NO OFF-CYCLE THIS WEEK *	24/25 PPE 05/24/25 Pay Run ID BW052425 Earn dates 05/11-05/24/25
26 Memorial Day ALL CAMPUSES CLOSED (Bank holiday)	27 OC052225 uploads due 5 pm	28 PULL DEADLINE 10 AM: MON PPE 053125 Processing OC052225	29 BW uploads due 5pm	30 MN053125 PAYDAY Pay Run ID MN053125 Processing BW052425 OC052225 PAYDAY	31

*** No Off-Cycle Payroll – for the week of May 19th. Submit additional pay forms or leave payout forms to HR office by 5:00 pm on Friday for approval to be processed by next week offcycle.**

Payroll Calendar - University of Colorado Anschutz Campus – June 2025

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					1
2 Run Payroll Register BW052425	3 OC052925 uploads due 5 pm	4 PULL DEADLINE 10 AM: BW PPE 052425 Processing OC052925	5	6 BW052425 PAYDAY (Pay Run ID BW052425) OC052925 PAYDAY	7/8 PPE 06/07/25 Pay Run ID BW060725 Earn dates 05/25-06/07/25
9	10 OC060525 uploads due 5 pm	11 Processing OC060525	12 BW uploads due 5 pm CU Anschutz at 5 pm (MON 6/30) Additional Pay Deadline MON Data Entered for approval	13 Processing BW060725 OC060525 PAYDAY CU Anschutz at 5 pm (MON 6/30) Vacation Payout Forms due to HR	14/15
16 Run Payroll Register BW060725	17 MON uploads due 5 pm Pay Run ID MN063025 Processing MN PPE 06/30/25 NO OFF-CYCLE THIS WEEK *	18 Processing MN063025 PULL DEADLINE 10 AM: BW PPE 060725 NO OFF-CYCLE THIS WEEK *	19 Juneteenth UCB, UCD, UCCS and SYS CLOSED (Bank holiday) Processing MN063025	20 Run Payroll Register MON PPE 06/30/25 BW060725 PAYDAY (Pay Run ID BW060725) NO OFF-CYCLE THIS WEEK *	21/22 PPE 06/21/25 Pay Run ID BW062125 Earn dates 06/08-06/21/25
23	24 OC061925 uploads due 5 pm	25 Processing OC061925	26 PULL DEADLINE 10 AM: MON PPE 063025 BW uploads due 5 pm	27 Processing BW062125 OC061925 PAYDAY	28/29
30 MN063025 PAYDAY Pay Run ID MN063025 Run Payroll Register BW062125					

*** No Off-Cycle Payroll – for the week of June 16th. Submit additional pay forms or leave payout forms to HR office by 5:00 pm on Friday for approval to be processed by next week offcycle.**